

**Minutes of a Meeting of the Licensing
Sub Committee held at Council
Chamber, Surrey Heath House, Knoll
Road, Camberley, GU15 3HD on 4 July
2023**

Cllr Mark Gordon
Cllr Bob Raikes

+ Cllr Valerie White
Cllr Kel Finan-Cooke

+ Present

- Apologies for absence presented

Substitutes: Cllr Kel Finan-Cooke

In Attendance:

Rebecca Batten, Solicitor, Surrey Heath Borough Council (SHBC)
Paula Barnshaw, Senior Licensing Officer
Rab Carnie, Licensing Officer, Surrey Police,
R. Christie, Old Dean Bowling Club Committee
Shaun Garrett, Borough Councillor
Paul Gibbons, Old Dean Bowling Club Management Committee
Trefor Hogg, Surrey County Councillor
Peter Savill, Legal Representative, Surrey Police
Frances Soper, Environmental Health and Licensing Manager, SHBC
Eddie Scott, Democratic Services Officer, SHBC
Denise Reynolds, Licensing Administrator, SHBC
Wendy Thayer, Old Dean Bowling Club Management Committee
Chris Turner, Old Dean Bowling Club Management Committee

1/LS Election of Chair

Councillor Mark Gordon nominated Councillor Valerie White as Chair for the Committee. Councillor Bob Raikes seconded the nomination. As there were no further nominations, Councillor Valerie White was elected Chair for the Meeting.

Councillor Valerie White in the Chair

2/LS Declarations of Interest

It was noted for the record that Councillor Mark Gordon was the Designated premises supervisor (DPS) for Kings Arms Bagshot and was the General Manager for Greene King which held various premises Licences within the borough.

3/LS Licensing Sub Committee Procedure

The Committee and others present at the meeting noted the Licensing Sub Committee Procedure as contained in the agenda reports pack.

4/LS Application to review Club Premises Certificate SHBCCP-0520C - Old Dean Bowling Club, Old Dean Recreation Ground, Wimbledon Road, Camberley, Surrey GU15 4AY

The Committee, noted the formal application for the review of a Club Premises Certificate under the Licensing Act 2003, included in the agenda pack.

The review application reported on a large violent public disorder incident, which had occurred inside and outside the premises and resulted in people being injured, 7 arrests and a number of Police Officers being assaulted. The event had been seen to have clearly been in conflict with all 4 Licensing Objectives: the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

It was reported at the hearing by the applicant to review the licence, that following intelligence, the Police Licensing Officer and the Council's Senior Licensing Officer had previously met with the Chair of the Old Dean Bowling Club, in order to remind him that under the club's Club Premises Certificate, private parties and events were not allowed. At the meeting, it was advised that if the club wanted to continue to hold private functions, it would be advisable to apply for a Premises Licence. Moreover, the review applicant, advised the Committee that following the incident on 14 April 2023, despite a further meeting between the Police Licensing Officer and the Chair of the Bowling Club Committee, the Chair of the Committee openly shared with the Police Licensing Officer that the club had continued to flout the limits of its Club Premises Certificate.

The Sub-Committee also acknowledged a total of 18 representations, which were included in the agenda reports pack and had been received from various Bowling Club Members and local County and Borough Councillors. However, it was acknowledged by the Committee that a number of representations took into account factors which did not fall under any of the 4 Licensing Objectives contained under the Licensing Act 2003. In addition, a written representation to the Committee was also submitted by the licence holder.

In reaching their decision, the Sub Committee felt that the severity of the incident on 14 April 2023, and its exemplification of the premises' negative impact on the 4 Licensing objectives warranted the suspension of the Club Premises Certificate for a minimum of 28 days. The Committee felt that the suspension of the licence would allow time and club resource to be dedicated to making the relevant changes for the premises to be in accordance with a number of new proposed conditions.

The Sub-Committee noted Surrey Police's proposed conditions contained in its review application and felt that they were equitable and reasonable in order to promote the Licensing Objectives. However, it was felt that the prevention of crime and disorder could be achieved by the deployment of 2 in-house SIA-trained door supervisors, rather than externally sourced staff.

During their deliberations, the Sub-Committee considered what further conditions needed to be imposed, in addition to those proposed by Surrey Police, in order to meet the 4 Licensing Objectives. It was felt, that in light of the evidence presented at the hearing, the following additional conditions needed to be imposed:

- A signing in book would be in use at all times and records kept of members and guests attending the premises.
- The club agreed to join and be an active member in a local pub watch scheme.
- Only children accompanied by an adult will be allowed into the licensed premises. Children will be supervised by an adult at all times. No children under the age of 12 were to be allowed on the premises after 9pm.
- All staff who served alcohol should receive suitable training including refresher training in relation to 'Challenge 25' proof of age policy which should be applied to the premises. This training should be carried out every 6 months by a certified training body and a written record of the training shall be kept. Every person who completed the training shall sign and date the written record and this record shall be countersigned by the club chairman or by a person who held a personal licence who was also a committee member.

The Sub-Committee also agreed to amend the Police-proposed condition 10 to instead stipulate that the club must put two members through the SIA certification course so that they can undertake a risk assessment prior to all functions that took place between 9pm and 11pm and to perform the role of door supervisor if deemed necessary by the risk assessment.

On balance the Sub-Committee felt that suspension of the Club Premises Certificate for a minimum of 28 days would allow time for the imposed conditions to be implemented on reopening for alcohol sales; and would allow for the external training of staff and implementation of new policies.

The Committee also remarked that it felt that the Old Dean Bowling Club's Committee needed to take responsibility for the club's licensable activities and stressed that the whole Committee should maintain oversight. Moreover, the Sub-Committee encouraged the Club to accelerate its plans to apply for a Premises Licence and it expected such application would be determined at a Licensing-Sub Committee meeting.

RESOLVED that

- I. the Club Premises Certificate in respect of Old Dean Bowling Club, Old Dean Recreation Ground, Wimbledon Road, Camberley, GU15 4AY be suspended for a minimum of 28 days; and**
- II. the proposed conditions, as detailed in review application, be imposed, as amended and added to as outlined above.**

Chair